

Village of Saranac

27 North Bridge Saranac MI 48881
Phone: 616-642-6324 Fax: 616-642-0472

Sign Permit Application – Page 1

This application must be completed in full and approved by the Zoning Administrator of the Village of Saranac before beginning any construction, excavation or sign use regulated by the Saranac Village Zoning Ordinance. The fee is \$25.00.

Fee paid _____ Date _____ Initials _____

Applicant Information

Name _____

Address _____

City _____ State _____ Zip _____

Phone Numbers (____) _____ (____) _____ (____) _____

Proposed Sign

Describe sign type and what it is for _____

Check Location Type of Sign: On Premises Sign Off Premises Sign

Mark Type and Number of Signs: Pole # Ground # Wall #

Projecting # Sandwich Board # Special Event #

Changeable Copy # Window Sign # Billboard # Other #

Dimensions (length) _____ (width) _____ (height from ground to top of sign) _____ (height from ground to bottom of sign) _____

Sign lighting yes no Type of lighting _____

Required Attachments:

Sketch, drawing or computer rendition of the proposed sign with specifications

Photo or drawing of the building front

Site plan of location

Owner authorization

Setback Distances

Front (from street right of way or centerline of road- *circle which one measured from*) _____

Side _____ Side _____ Rear _____

Zoning District (circle) LDR MDR-1 MDR -2 HDR MHP NS OSP CBD IND I/S C-PUD R-PUD

Parcel Number 34-021- _____ (or attach legal description if number not yet assigned)

Sign Permit Application - Page 2

Property Owner Information (if different from applicant)

Name _____

Address _____

City _____ State _____ Zip _____

Phone Numbers (____) _____ (____) _____ (____) _____

Property Tenant Information (if different from applicant)

Name _____

Address _____

City _____ State _____ Zip _____

Phone Numbers (____) _____ (____) _____ (____) _____

Sign Vender/Contractor Information

Name _____

Address _____

City _____ State _____ Zip _____

Phone Numbers (____) _____ (____) _____ (____) _____

License Number _____

Sign Construction Address

Street _____

City _____ Zip _____

Affidavit

I certify and affirm that I am the property or building owner or the owner's authorized agent and that I agree to conform to applicable zoning laws of Village of Saranac and give authorization for this sign application. I also certify and affirm that this application is accurate and complete to the best of my knowledge. I hereby give permission for Village representatives to visit this location.

Applicant Signature _____ Date _____

Owner Signature _____ Date _____

Tenant Signature _____ Date _____

Tenant Signature _____ Date _____

Zoning Permit Application - Page 3

Site Plan

Use the space below to draw a site plan showing the proposed location of the new sign

* * * * *

Zoning Administrator Use

Received Date _____

Application Approved _____

Notes/Conditions _____

Application Denied _____

Reason for Denial _____

Zoning Administrator Signature _____

Date _____